



Employment Application

SEMS, Inc. and subsidiaries are equal opportunity employers. We do not discriminate against any applicant or employee because of disability, race, color, region, sex, age, or national origin.

PERSONAL:

Name:	Social Security No.:
Present Address:	
Phone Number ()	Are you? () Under 18 () 18-70
Have you filed an application or been employed here before? () Yes () No Date(s)	
Are you a U.S. Citizen? () Yes () No	
If you are not a U.S. Citizen, are you authorized to work in the U. S.? () Yes () No	

EDUCATION:

Name and Location of School Attended (High School, College, Vocational, or other)	Number of years	Date	Nature of Course taken or Degree	Grade Average
1.				
2.				
3.				
List any special school (extension, business, company sponsored, correspondence) or other training with dates of attendance:				
List any high school or college activities in which you participated. (Exclude those which indicate age, sex, race, color, disability, religion, or national origin)				
Did you work while attending school? () Yes () No Where? Hours per week?				

POSITION:

Position Desired:	
What are your qualifications for the position for which you applied?	
Are you on lay-off and subject to recall? () Yes () No Where?	
Do you have any ambitions beyond the position applied for? () Yes () No Please list:	
Are you willing to work overtime? () Yes () No If no, explain	
Are you willing to relocate? () Yes () No If no, explain	
Are you willing to travel? () Yes () No If no, explain	
Salary Desired:	Date Available:

EMPLOYMENT HISTORY: (List most recent employer first OR attach current resume').

Company	Address	Phone	<u>From</u> mm / yy	<u>To</u> mm / yy
Job Title	Starting Salary	Current or ending salary:		
Supervisor's name and title				
Describe Duties briefly				
Give Specific Reasons for Leaving				
May we communicate with your current employer? () Yes () No				
Company	Address	Phone	<u>From</u> mm / yy	<u>To</u> mm / yy
Job Title	Starting Salary	Current or ending salary:		
Supervisor's name and title				
Describe Duties briefly				
Give Specific Reasons for Leaving				
May we communicate with your current employer? () Yes () No				
Company	Address	Phone	<u>From</u> mm / yy	<u>To</u> mm / yy
Job Title	Starting Salary	Current or ending salary:		
Supervisor's name and title				
Describe Duties briefly				
Give Specific Reasons for Leaving				
May we communicate with your current employer? () Yes () No				

DRIVER'S LICENSE HISTORY: All applicants must have a valid driver's license with no more than two (2) moving violations within the past three (3) years and no serious violations (reckless driving, D.W.I., etc.) in the past five (5) years.

DRIVING RECORDS WILL BE CHECKED!

Driver's License No.	Issuing State	Type/Class
Expiration Date	Date of Birth	
Name on Drivers License		
How many moving violations within the past three (3) years?		
List all violations		

MILITARY SERVICE RECORD:

Date of induction	Date of discharge
Branch of service	
Rank at time of induction	Rank at discharge
Special duty or training	
Current Reserve or Guard Member () Yes () No Obligation	

LIST FOUR (4) REFERENCES OTHER THAN RELATIVES OR PAST EMPLOYERS.
(INDIVIDUALS WHO MAY HAVE KNOWN YOU FOR SEVERAL YEARS)
SKIP THIS SECTION IF INFORMATION IS INCLUDED ON RESUME'.

NAME	OCCUPATION	ADDRESS	PHONE NO.	YEARS KNOWN
Have you ever been convicted of a felony? () YES () NO If YES, please explain				

APPLICANT'S CERTIFICATION AND AGREEMENT

SEMS requires a thorough Background Investigation to verify the completeness and accuracy of applicant data. SEMS may further require aptitude and/or Psychological Testing.

Are you willing to undergo a Background Investigation? () Yes () No

If no, please explain:

Are you willing to undergo Aptitude and/or Psychological Testing? () Yes () No

If no, please explain:

I certify that the facts set forth in the above employment application are true and complete to the best of my knowledge. I understand that if employed, falsified statements on this application shall be considered sufficient cause for dismissal. The company is authorized to make an investigation of my personal history and financial and credit records through any investigation or credit agencies or bureaus of its choice, as indicated above*

*NOTE: The Provisions of the Fair Credit Reporting Act may be applicable if a credit report on the applicant is obtained and considered.

Signature:

Date: